



Aurora Puerto Rican Cultural Council MAJOR FOOD VENDOR APPLICATION 2026

Aurora Puerto Rican Heritage Festival
Sunday, July 26, 2026, 1:00 p.m. – 9:00 p.m.
Wilder Park 350 N. River St. Aurora, IL 60506

Application Deadline: June 30, 2026

Business Name

Contact Person

Address

City and State Zip

Phone

Email

All participating food trucks and food vendors must be registered with the **City of Aurora’s Revenue & Collections Division** and obtain a **Mobile Food Unit Permit**, schedule a **City of Aurora Fire Prevention Inspection**, and be registered with the **Kane County Health Department** by **June 30, 2026**.

NO EXCEPTIONS. LATE APPLICATIONS WILL NOT BE ACCEPTED.

<u>City of Aurora’s Revenue and Collections Division</u>	<u>City of Aurora Fire Prevention Inspection</u>	<u>Kane County Health Department</u>
RevColDivision@aurora.il.us (630) 256-3571	FPB@aurora.il.us (630) 256-4130	DavilaBrisia@co.kane.il.us (630) 208-2177

Vendors must also submit the following to aprccinfo@gmail.com:

- Completed and signed 2026 APRCC Vendor Application
- **Non-refundable vendor fee of \$500.00 due at the time the application is submitted.**
- **Refundable security deposit of \$250.00 due at the time the application is submitted.**
- A copy of the Certificate of Liability Insurance (see Vendor Rules and Regulations page for additional information)
- Copy of the City of Aurora’s Revenue and Collections Division Mobile Food Unit permit.
- Copy of a Kane County Health Department Food Service Permit
- Proof that you scheduled a **City of Aurora Fire Prevention Inspection** and confirmation that you have a **Class K fire extinguisher**.

Vendor Signature: _____ Date: _____

The vendor fee can be paid by cash, check, or Zelle.

Make checks payable to APRCC and mail to: APRCC P.O. Box 2802 Aurora, IL 60507

For payments sent via Zelle, please use email: aprccinfo@gmail.com



MAJOR FOOD VENDOR

RULES & REGULATIONS

Vendors must provide a **Certificate of Insurance** for general liability coverage, in the amount of **\$1,000,000 per occurrence and \$2,000,000 aggregate**. The Aurora Puerto Rican Cultural Council (PO BOX 2802, Aurora IL 60507) and City of Aurora (44 E. Downer Place, Aurora, IL 60506) need to be listed as additionally insured. _____initials

Set-up begins at 6:30am and all vehicles must be cleared from the festival area by 11:30am. **Late arrivals will not be allowed to drive into the festival after 11:30am and may be subject to a fine.** Vendors must remain within the festival site until the event ends and early tear downs or driving onto the festival grounds before the end of the festival are not permitted. These rules are strictly enforced with no exceptions. _____initials

The APRCC will provide the space, but the vendor is responsible for bringing commercial grade extension cords, fencing, chairs, tent/awnings, and weights (sandbags, cinder blocks, etc.) for securing tents. Tent stakes are not permitted; tents must be properly weighted down. We have the right to have the tent removed if it is not properly secured. _____initials

APRCC RESERVES EXCLUSIVE RIGHTS TO THE SALE OF WATER, SODA, AND ALCOHOLIC BEVERAGES. Food vendors are strictly prohibited from selling these items. Violators will be asked to leave premises and may be subject to being banned from future event participation. This will be strictly enforced. _____initials

Vendors must keep their designated area clean and use protective floor mats to prevent grease/oil spills. Proper disposal of cooking oil is mandatory; dumping oil or charcoal in dumpsters or the **Fox River** is **STRICTLY PROHIBITED**. Violators may forfeit their security deposit and future event participation. Vendors need approval from an APRCC Board Member before leaving after the festival. _____initials

According to the City of Aurora ordinance, absolutely **NO STYROFOAM OR GLASS CONTAINERS ARE PERMITTED** (i.e. cups, plates, to-go-containers, etc.). You may use paper, plastic, cardboard, or any other containers that are not Styrofoam or glass. _____initials

As a vendor, I have read the APRCC Event Rules and Regulations and will adhere to these rules and communicate any applicable rules to the crew working at my booth and/or to those representing my company. The \$250.00 security deposit will be refunded after the festival, provided that all rules and regulations are met. _____initials

An APRCC member must inspect your site prior to exiting the fest at the end of the evening. _____initials

Vendor Signature: _____ Date: _____